



AmeriCorps*Formula 2009

Notice of Funding Opportunity



**West Virginia Commission
for National and Community Service**

NOTICE OF FEDERAL FUNDING OPPORTUNITY
OVERVIEW

Federal Agency Name: Corporation for National and Community Service
CFDA Number: 94.006

State Agency Name: WV Commission for National and Community Service
Funding Opportunity Title: 2009-2010 AmeriCorps*Formula Grants
Announcement Type: Initial announcement

Dates:

The application process for AmeriCorps*Formula grants begins with the submission of a Concept Paper by 5:00 pm Eastern Time on January 14, 2009. AmeriCorps*Formula applicants must also submit an application by 5:00 pm on March 4, 2009 via eGrants, an online application system.

Funding Opportunity Description:

The Corporation for National and Community Service (the Corporation) provides AmeriCorps*Formula funds to the WV Commission for National and Community Service (the Commission) to support AmeriCorps programs. In West Virginia, the AmeriCorps*Formula funds are used to support a combination of AmeriCorps*State programs, Education Award Programs, Professional Corps Programs, and Planning grants.

Funding Availability:

The Corporation allocates \$500,000 to the WV Commission each year to award AmeriCorps grants. These funds may be used to support the following types of programs.

AmeriCorps*State Programs:

The WV Commission has a long history of funding AmeriCorps*State programs with AmeriCorps*Formula funds. In general, the Commission funds up to four AmeriCorps*State programs each year. Since these programs are a priority, the Commission may allocate all \$500,000 to AmeriCorps*State programs.

Education Award & Professional Corps Programs:

The Commission may award some portion of the AmeriCorps*Formula funding for Education Award Programs (EAP) and Professional Corps Programs. Funds will be available for continuing, new, and re-competing programs only if funds remain after the Commission awards AmeriCorps*State Programs.

Planning Grants:

The Commission may award up to \$60,000 of the AmeriCorps*Formula funding for AmeriCorps Planning Grants. Amounts to award are set annually. The availability of planning grants is dependent on whether or not the Commission awards any EAP or Professional Corps grants. Due

to Federal guidelines, the Commission is able to award planning grants only if it awards a sufficient amount of EAP or Professional Corps member positions.

Disclaimer: Publication of this announcement does not obligate the Corporation or the Commission to award any specific number of grants or to obligate the entire amount of funds available, or any part thereof, for grants under the AmeriCorps State and National Program.

Full Text of Announcement

This Notice of Federal Funding Opportunity (Notice) should be read together with the AmeriCorps regulations 45 CFR Sections 2520 – 2550, which can be found here: http://www.americorps.gov/for_organizations/manage/index.asp and application instructions for the program to which you are applying which can be downloaded at www.volunteerwv.org.

I. FUNDING OPPORTUNITY DESCRIPTION

A. How to Apply

Organizations applying for AmeriCorps funds for the first time should read this document, the Notice of Federal Funding Opportunity, carefully. Organizations applying for AmeriCorps funds must complete the application described in the AmeriCorps*Formula 2009 Application Instructions, which is available on the Commission's website (www.volunteerwv.org). An organization may apply for multiple types of funding, but must complete separate applications.

To apply for a new AmeriCorps program or to re-apply for funding for a program that already existed, applicants must submit a concept paper. Only applicants that submit a concept paper are eligible to submit a full application. Current AmeriCorps programs applying for their second or third year of funding are not required to submit a concept paper. For more information on how to apply see Section IV. Application and Submission Information.

Organizations seeking funds for AmeriCorps Programs that will provide services in more than one state must apply directly to the Corporation for National and Community Service. The Notice of Funding Opportunity for such programs is available at http://www.americorps.gov/for_organizations/funding/nofa.asp.

B. Funding Program Description

The Corporation's mission is to improve lives, strengthen communities, and foster civic engagement through service and volunteering. For more than a decade, the Corporation for National and Community Service—through its Senior Corps, AmeriCorps, and Learn and Serve programs—has mobilized a new generation of engaged citizens. This year, more than 1.8 million individuals of all ages and backgrounds will serve through these programs. They will help thousands of national and community nonprofit organizations, faith-based groups, schools, and local agencies meet local needs in education, the environment, public safety, homeland security, and other critical areas.

AmeriCorps grants are generally awarded to eligible organizations to recruit, train, and manage AmeriCorps members who address community needs. An AmeriCorps member is an individual who is enrolled in an approved national service position and engages in community service.

Members may receive a living allowance while serving. Upon successful completion of their service, members receive an education award from the National Service Trust.

Roughly three-quarters of all AmeriCorps grant funding goes to Governor-appointed state service commissions like the WV Commission for National and Community Service, which award subgrants to organizations in their states. These organizations recruit AmeriCorps members to respond to local needs. The Corporation distributes most of the remaining grant funds directly to organizations operating in more than one state.

C. Special Considerations

The AmeriCorps program is guided by the vision of the Corporation for National and Community Service. The WV Commission will give special consideration to projects that address one or more of the Corporation's five strategic initiatives. The following descriptions were taken from the Corporation's website www.cns.gov.

1. Mobilizing more volunteers. The Corporation will invest in organizations that can effectively recruit, train, manage, and use volunteers to deepen their impact. We will increase the capacity of faith-based and other community organizations to mobilize volunteers in communities to meet critical needs. We plan to support organizations that develop strong partnerships and collaborations with volunteer centers or other volunteer connector organizations in their service areas.

2. Ensuring a brighter future for all of America's youth. The Corporation will invest in organizations that provide caring adults as mentors for youth from disadvantaged circumstances, and opportunities for young people from disadvantaged circumstances to serve their communities. We plan to support organizations that recruit these youth to serve in National Service programs and support them during their term of service. We also plan to support mentoring efforts targeting children of prisoners.

3. Engaging students in communities. The Corporation will invest in organizations that connect their school, faculty, staff, and administration with their communities through service and volunteering. We plan to support K-12 and higher education institutions that effectively incorporate service-learning into their curricula, and increase the number of college students engaged in community service and service-learning. We will also help colleges and universities expand support for student service.

4. Harnessing Baby Boomers' experience. Baby Boomers are highly talented, highly motivated groups that can help solve some of our most challenging social problems, including helping seniors live independently. The Corporation will invest in programs that capture the talents, skills, energy, and experience of Baby Boomers and older Americans to meet local and national needs.

5. Helping communities recover from and prepare for disasters. In June of 2007, the Board of Directors resolved to initiate a fifth strategic initiative focusing on disaster preparedness and response. The agency will support programs that make national service even more effective in its disaster preparedness, mitigation, response, and recovery work.

In 2009, the Corporation will also give special consideration to programs designed to engage veterans as service recipients or providers. This not officially a strategic initiative, but will be considered equally.

The Corporation reserves the right to re-focus program dollars in the event of disaster or other compelling need. Additional programs and program models that may receive special consideration in the selection process are described in the AmeriCorps regulation Section 2522.450. Applicants are encouraged to integrate the priorities and initiatives into program design, where they logically align with the applicant's organizational mission and objectives.

D. Description of Grant Programs Included in the Notice

AmeriCorps*State Program:

AmeriCorps*State Programs provide organizations with AmeriCorps member slots. AmeriCorps members are recruited, trained, and supervised by the organization. Members provide direct service and some capacity-building service in one of five focus areas: education, public safety, homeland security, the environment, or other human needs. Grants are awarded to organizations to fund members' living allowances, program costs, and some administrative costs. Federally, AmeriCorps*State grants may not exceed \$12,600 per member service year (MSY), equivalent to one full-time member. West Virginia programs may not exceed \$12,500 per MSY. The lower the cost per member, the more competitive the application is.

Professional Corps Program:

Professional Corps programs place members as teachers, health care providers, police officers, engineers, or other professionals in communities where there is an inadequate number of such professionals. Grantees receive Corporation funding for a portion of the program costs, and use their own or other resources to pay the members' living allowance and additional member costs. Because the living allowance is funded by other sources, the maximum grant award is less than other programs. The maximum federal funding for a Professional Corps program is \$2,500 per MSY. The federal funding is used to support programmatic and administrative expenses. The Commission will only fund AmeriCorps programs that request at least 10 MSY.

Education Award Program:

Grants are awarded to local organizations that recruit AmeriCorps members to meet a critical community need. Unlike other AmeriCorps programs, organizations with an Education Award Program (EAP) are not required to provide a living allowance to the AmeriCorps members. Because programs are not required to provide a member living allowance, the maximum grant award is less than other programs. The maximum federal funding for an EAP is \$600 per MSY. The federal funding is used to support programmatic and administrative expenses. The Commission will only fund AmeriCorps programs that request at least 10 MSY.

Planning Grants:

Planning Grants provide organizations that have little or no national service experience an opportunity to prepare for an AmeriCorps program. The grant supports a 6-12 month planning period in which the organization networks with community partners, develops a service implementation plan, and prepares programmatic systems to recruit, train, and supervise

AmeriCorps members. Planning grants may also be used to develop administrative systems necessary to record and report on grant expenses and progress toward objectives. The maximum federal funding that the Commission will award to an organization for a planning grant is \$15,000. Amounts to award are set annually.

Organizations that receive a planning grant are not guaranteed an AmeriCorps program grant. All organizations that apply for AmeriCorps*State funding will be reviewed under the same criteria and receive equal consideration. The receipt of a planning grant does not guarantee any future funding.

E. Authority

These funds will be available under authority of the National and Community Service Act of 1990 (42 U.S.C. §§12571-12595). For information on the review and selection process followed by the Commission and the Corporation see **Section V. Part B. Review and Selection Process** on page 10.

II. AWARD INFORMATION

A. Project/Award Period

AmeriCorps*State, Professional Corps, and Education Award Program

The Corporation generally makes grant awards for three years, with funding in annual increments. Grantees will be eligible for continuation funding in the second and third year contingent on the availability of appropriations, compliance, and satisfactory performance.

AmeriCorps members may not begin service until the Corporation issues a grant award with a signed contract. A program may not certify any hours a member performs prior to the award being issued.

Planning Grant

Unlike other AmeriCorps grants, a planning grant is for only one year of funding. The minimum project period for a planning grant is 6 months. The maximum project period for a planning grant is 12 months. Planning grants are not eligible for a second year continuation. Organizations may not have a planning grant concurrent with an AmeriCorps program for which the preparation was supported by the planning grant. If an AmeriCorps program results from the planning grant, the planning grant project period must not overlap with the AmeriCorps program's project period.

B. Cost per Member Service Year (MSY)

The Corporation determines the maximum cost per MSY on an annual basis. An applicant calculates cost per MSY and the Corporation uses this number to compare costs of programs. The cost per MSY is determined by dividing the Corporation's share of budgeted grant costs by the number of MSYs requested in the grant. One MSY is the equivalent of a full-time term of service. The cost per MSY does not include child care or the value of the education award.

The federal maximum cost per MSY for AmeriCorps*State programs is \$12,600 (\$12,500 for WV programs.) The maximum cost per MSY for Professional Corps programs is \$2,500. The maximum cost per MSY for EAPs is \$600. Planning grants cannot include AmeriCorps member slots, and therefore have a cost per MSY of \$0. Planning grants cannot exceed \$15,000. Amounts to award are set annually.

C. Member Enrollment

We expect grantees to enroll the full number of members included in their grant award. Enrollment rates will have a direct bearing on the number of slots and the size of awards we approve in the continuation and recompute processes.

D. Member Retention

We recognize retention rates may vary among equally effective programs depending on the program model. We expect grantees to pursue the highest retention rate possible. Retention rates will have a direct bearing on the number of slots and the size of awards we approve in the continuation and recompute processes.

E. Education Award

After successfully completing a term of service, an AmeriCorps member is eligible to receive an education award from the National Service Trust. The member may use the education award to pay for current educational expenses at qualified institutions of higher education, or to repay qualified student loans. The award currently is \$4,725 for a year of full-time service, with correspondingly lesser awards for less-than-full-time service. A member has up to seven years after his or her term of service has ended to use the award.

Table 1: Term of Service and Education Award

Term of Service	MSY	Minimum # of Hours	Education Award
Full Time	1.000	1700	\$4,725
One-Year Half Time	0.500	900	\$2,362
Two-Year Half Time	0.500	900	\$2,362
Reduced Half Time	0.375	675	\$1,800
Quarter Time	0.250	450	\$1,250
Minimum Time	0.200	300	\$1,000

III. ELIGIBILITY INFORMATION

A. Eligible Applicants

The Commission and the Corporation encourage organizations that have never received funding from the Corporation or AmeriCorps to apply for the grants described in the Notice.

B. Match Requirements

Program requirements, including requirements on match, are located in the AmeriCorps regulations and summarized below.

Table 2: Match Requirements in the AmeriCorps Regulations

Grant Type	Match Requirement
AmeriCorps*State and Planning Grants	Minimum grantee share is 24% of total costs. Starting in Year 4 of funding, overall grantee share of total program costs increases gradually to 50% by the tenth year of funding and any year thereafter.
Professional Corps	Living allowances are paid by the organization and are not included in the budget. Minimum grantee share is 24% of budgeted costs.
Education Award Program	Grantee pays all program costs above the \$600 per MSY provided by the Corporation. No set matching requirements.

C. Living Allowance

AmeriCorps programs provide full-time members with a living allowance that is between \$11,400 (minimum) and \$22,800 (maximum) except as noted in Section D. below. AmeriCorps programs are not required to provide less-than-full-time members nor EAP members with a living allowance; however, if living allowances are provided, the allowances cannot exceed the maximum. (See Table 3 below)

Table 3: Minimum and Maximum 2008 AmeriCorps Living Allowance

Term of Service	Minimum Number of Hours	Minimum Living Allowance	Maximum Living Allowance	MSY
Full-time	1700	\$11,400	\$22,800	1.000
One Year Half-Time	900	N/A	\$12,070	0.500
Reduced Half-Time	675	N/A	\$9,050	0.375
Quarter-Time	450	N/A	\$6,035	0.250
Minimum-Time	300	N/A	\$4,025	0.200

Notes:

1. There is no requirement to pay a living allowance to less than full-time members, hence there is no minimum.
2. The amount of the maximum for less than full-time living allowance is rounded to the nearest dollar.

D. Living Allowance Exceptions

Prior to September 21, 1993: If your service program existed prior to the National and Community Service Trust Act of 1993 (enacted September 21, 1993), the law does not require you to provide a living allowance. If you choose to offer a living allowance, you are exempt from the minimum requirement of \$11,400 but not the maximum requirement of \$22,800.

Education Award Program Grantees: EAP grantees are not required to provide a living allowance, but if they do, the living allowance must comply with the maximum requirements set forth in Section III. Part C. Living Allowance above and as shown in Table 3.

Professional Corps Grantees: Full-time Professional Corps members must receive a living allowance or salary, which must meet the minimum, but may exceed the maximum set for other AmeriCorps programs. Professional Corps member salaries are paid entirely by the organizations where the members serve, and are not included in the budget. Professional Corps may request funds for other costs, and must meet the 24% match on these budgeted costs only.

E. Other Eligibility Requirements

Lobbying: Any organization described in Section 501 (c) (4) of the Internal Revenue Code of 1986, 26 U.S.C. 501 (c)(4) that engages in lobbying activities is not eligible to apply, serve as a host site for member placements, or act in any type of supervisory role in AmeriCorps programs.

Current Grantees: An organization that currently operates a Corporation-funded program or is applying for other Corporation funding is an eligible applicant.

Multiple Submissions: The same project cannot be funded by multiple AmeriCorps grants. If you have more than one application pending before the Corporation for the same project, you must state this fact in each application. You will be required to withdraw all but one if two or more are approved for funding.

IV. APPLICATION AND SUBMISSION INFORMATION

A. Content and Form of Application Submission

1. Concept Paper

The first step in submitting an application for AmeriCorps*Formula funding is the concept paper. Organizations that do not submit a concept paper by the deadline are not permitted to submit an application for funding. The [AmeriCorps*Formula 2009 Application Instructions](#) include guidelines on how to prepare a concept paper. The instructions are available at www.volunteerwv.org or by contacting the Commission at 1-800-WV-HELPS. The concept paper must be submitted by 5:00 pm on January 14, 2008. Concept papers must be submitted in hardcopy form. Applicants must submit 1 original and 3 copies. No faxes or emails will be accepted. Please note that current AmeriCorps programs seeking a second or third year continuation are not required to submit a concept paper.

2. Applications on eGrants:

Approximately one week after submitting their concept papers, applicants will receive feedback from the Commission. The concept paper feedback should be considered when submitting the full application. Applications must be submitted through eGrants, an online system managed by the Corporation. The eGrants system is accessible through the following link: www.cns.gov/egrants/index.asp. The [AmeriCorps*Formula 2009 Application Instructions](#) are available at www.volunteerwv.org or by contacting the Commission at 1-800-WV-HELPS.

We strongly encourage you to create your eGrants account and begin your application at least three weeks prior to the final submission deadline and begin pasting your application into eGrants no later than ten days before the deadline (see section C., Submission Dates and Times). This will allow you time to address technical issues prior to the deadline. Technical issues are more likely to be considered as a factor in allowing a late submission if you begin entering your application within this time frame.

In addition to completing an online application, applicants must submit, in hard copy, all attachments specified in the application instructions and the AmeriCorps regulations. Please include a copy of the SF-424 Facesheet with your attachments for identification purposes. Hard copy attachments must be postmarked by 5:00 p.m. Eastern Time on the day of the deadline. **Do not submit any other supplementary materials such as videos, brochures, letters of support, or any other item not requested in the application instructions. We will not review or return them.** Submit required attachments to:

WV Commission for National and Community Service
710 Central Avenue
Charleston, WV 25302

3. Technical Difficulties with eGrants:

Contact the eGrants Help Desk at 202-606-7506 or e-mail egrantshelp@cns.gov immediately if a problem arises while you are creating your account, preparing, or submitting your application. Be prepared to provide your application ID. If you think you may be unable to submit your application by the deadline due to technical issues, contact the eGrants Help Desk and the Commission prior to the 5:00 p.m. Eastern Time deadline to explain your technical issue and get a ticket number. If your issue is not resolved within the next 24 hours, you will be asked to submit a hard copy application according to the directions below.

If you are unable to access eGrants at all, you may request to submit a hard copy application and a copy of your application on disk or CD. If given written approval, submit these items via overnight carrier or hand delivery to the address above. Your hard copy application must be received no later than 5:00 p.m. Eastern Time on the deadline.

4. Universal Identifier:

Applications must include a Dun and Bradstreet Data Universal Numbering System (DUNS) number. The DUNS number does not replace your Employer Identification Number. DUNS numbers may be obtained at no cost by calling the DUNS number request line at (866) 705-5711 or by applying online at www.dnb.com. The website indicates a 24-hour e-mail turnaround time on requests for DUNS numbers; however, **we suggest registering at least 30 days in advance of the application due date**. Expedited DUNS numbers may be obtained by telephone at a cost of \$99 by calling the DUNS number request line.

B. Submission Dates and Times

1. Concept Paper:

Organizations that wish to apply for AmeriCorps*State, Professional Corps, or Education Award Program grants must provide a concept paper to the WV Commission Office by **5:00 pm on January 14, 2009**. The Commission must receive the concept paper before the deadline, regardless of any post mark dates. The Commission office is located at 710 Central Ave., Charleston, WV 25302. No faxed or emailed concept papers will be accepted.

2. eGrants Application:

Applications for AmeriCorps*State, Professional Corps, or Education Award Program grants must be submitted via eGrants no later than **5:00pm on March 4, 2009**. Applicants must have written approval to submit a late application in eGrants and to submit a hardcopy application. Applications submitted by fax or e-mail will not be accepted.

In the event of prolonged unavailability of the eGrants system on the date of submission, the Commission reserves the right to extend the eGrants submissions deadline. A notice will be sent via email if the deadline is extended.

C. Funding Restrictions

Grants under this program are subject to the applicable Cost Principles under OMB Circulars A-21 (2CFR Part 220), A-122 (2 CFR Part 230), A-87 (2 CFR Part 225) and the Uniform Administrative Requirements for grants under A-102 (45 CFR Part 2541) or A-110 (2 CFR Part 21).

V. APPLICATION REVIEW INFORMATION

A. Selection Criteria

Selection criteria include the initiatives and priorities described in this Notice and the AmeriCorps regulations, 45 CFR §§2522.420-448.

B. Review and Selection Process

Corporation For National and Community Service Review Process

Information on the review and selection process is located in the AmeriCorps regulations 45 CFR §§2522.400-2522.475. Section 2522.450 addresses types of programs or program models that may receive special consideration in the selection process. Section 2522.455 addresses additional priorities to those described in this Notice. Section 2522.470 addresses other factors or information the Corporation may consider in making final funding decisions.

Commission Funding Review Process

The WV Commission for National and Community Service is responsible for conducting a complete review of its AmeriCorps grant applications, including a peer review of applications. The Commission uses a review and selection process consistent with the Corporation's process described in AmeriCorps regulations 45 CFR §§2522.400-2522.475 (www.gpoaccess.gov/ecfr). Funding decisions made by the West Virginia Commission for National and Community Service are final and cannot be disputed. The Commission has not identified state specific issue areas and priorities, rather, we rely on local communities to define and address local needs. No person with a conflict of interest as defined by federal guidelines will be allowed to participate in the review process.

VI. AWARD ADMINISTRATION INFORMATION

A. Anticipated Announcement and Award

The Commission plans to award grants immediately following the grant selection and approval process. The Commission's AmeriCorps program officers may call applicants to seek clarification, resolve questions and issues, negotiate performance measures, and request revised budgets as part of the pre-award review process. Failure to respond to requests for information in a timely fashion may result in the removal of applications from consideration.

We anticipate announcing the results of the AmeriCorps*Formula grant competitions by April 24, 2009. The approved applications will then be forwarded to the Corporation for National and Community Service for review and approval.

Selected applicants may need to negotiate with the Commission and the Corporation for a grant award. During the negotiation period, applicants must satisfactorily resolve any questions or issues identified during the review of the application before the Corporation will award the grant. The grant negotiation period may range from three weeks to several months, depending on the issues involved. Grants will be awarded following the successful conclusion of negotiations. The negotiated project start date may not occur prior to award date.

B. Administrative and National Policy Requirements

The AmeriCorps regulations and grant provisions are incorporated in the Notice of Grant Award (NGA). The NGA incorporates the approved application as part of a binding commitment under the grant.

C. Reporting

Grantees are required to supply quarterly progress reports and monthly financial reports.

VII. AGENCY CONTACTS

This Notice is available at www.volunteerwv.org. For further information or for a printed copy of this Notice, call 1-800-WV-HELPS or send an e-mail to lhonaker@mail.state.wv.us or jbrown@mail.state.wv.us.

VIII. ADDITIONAL INFORMATION

A. Technical Assistance: The Commission will hold regional grant information sessions and application instructions for all applicants on September 4th, September 18th, September 30th, October 1st and October 6th. The Commission strongly encourages all applicants to attend. Although it is not required, please pre-register for these sessions by contacting Gina Namay at 1-800-WV-HELPS or gnamay@mail.state.wv.us.

There will also be a conference call at 10:00 am on December 17, 2008 to discuss any concept paper questions. Each Tuesday between February 3 and February 24th there will be a conference call to provide technical assistance on the application process and the eGrants system. All conference calls are open to eligible applicants.

Technical assistance will be provided to the applicants who call in. The conference calls will be question and answer oriented. If no one is on the call within 15 minutes of the start time, the call will be concluded. Contact Lewis Honaker at lhonaker@mail.state.wv.us or 1-800-WV-HELPS for the conference call information.

B. Calendar

Technical Assistance & Information Meetings

Commission Office, Charleston	9am-1pm on September 4, 2008
Hampton Inn, Princeton	10am-3pm on September 18, 2008
First Lutheran Church, Parkersburg	9am-1pm on September 30, 2008
South Branch Inn, Romney	9am-1pm on October 1, 2008
Oglebay Park Environmental Education Center	10am-3pm on October 6, 2008

Concept Paper Technical Assistance Conference Call (Call will be cancelled if no one joins by 10:15am)	10am on December 17, 2008
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Concept Papers Due – ALL APPLICANTS Commission Office	5pm on January 14, 2009
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Staff Compliance/Quality Review of Concept Papers	January 15-23, 2009
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Applicants Receive Comments on Concept Papers	January 23, 2009
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Application Technical Assistance Conference Calls (Call will be cancelled if no one joins by 10:15am)	10am on February 3, 2009 10am on February 10, 2009 10am on February 17, 2009 10am on February 24, 2009
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Applications Due in eGrants – ALL APPLICANTS	5pm on March 4, 2009
Peer Review of Grant Applications	March 18, 2009
Performance Oversight Committee Reviews Applications	March 23, 2009
Approval of Grant Awards	April 16, 2009
Notification to Applicants	April 24, 2009
Opportunity to Revise/Improve Applications	April 24-May 22, 2009
Re-submit Applications to Commission	May 20, 2009
Commission Submits Applications to Corporation	June 5, 2009
Sign Cooperative Agreement	July 16, 2009
Potential Start Date	August 1, 2009

Table 4: Description, Eligibility, Cost per MSY, and Living Allowance Requirement

Grant Program	Description	Eligible Organizations	Corporation Cost per MSY	Living Allowance Requirements
AmeriCorps State Program	AmeriCorps*State Programs provide organizations with AmeriCorps member slots. AmeriCorps members are recruited, trained, and supervised by the organization. Members provide direct service and some capacity-building service in one of five focus areas: education, public safety, homeland security, the environment, or other human needs. Grants are awarded to organizations to fund members' living allowance, program costs, and some administrative costs.	Public or private nonprofit organizations, including labor organizations; faith-based and other community organizations; institutions of higher education; government entities within states or territories (e.g., cities, counties); Indian Tribes; or a partnership or consortia consisting of the aforementioned are eligible to apply. Intermediaries are encouraged to apply.	\$12,600 maximum cost per MSY. (\$12,500 maximum for WV programs)	Minimum living allowance of \$11,400 is required for full-time members. Larger living allowance may be provided, but must not exceed the limits shown in Section III, Part C of this notice.
Professional Corps	Professionals serving as AmeriCorps members in communities where there is an inadequate number of such professionals. Grantees receive AmeriCorps funding for a portion of the program costs and use their own or other resources to pay the members' living allowances and other member costs.	Same as AmeriCorps*State Program	\$2,500 maximum cost per MSY. (Living allowance not included in the grant budget).	Full-time members must receive at least the minimum living allowance or salary; however, it may exceed the maximum as shown in Section III, Part C of this notice. AmeriCorps funds cannot be used for the living allowance.
State Education Award Program (EAP)	Grantees receive a small administrative grant and use their own or other resources to support program costs, administrative costs, and to pay the members' living allowance (if applicable).	Same as AmeriCorps*State Program	\$600 maximum cost per MSY.	Not required to pay a living allowance, but if the grantee does, it must comply with the maximum as shown in Section III, Part C of this notice.
Planning Grants	These grants are awarded by the Commission to aid organizations with little or no national service experience in preparing for an AmeriCorps program. Planning grants support organizations to network with community partners, create an implementation plan, develop programmatic and financial systems, and design an evaluation tool. Organizations that have gone through a full planning process produce stronger AmeriCorps programs.	Same as AmeriCorps*State Program	Maximum federal share for planning grants is \$15,000. Cost per MSY is \$0.	N/A - Planning grants do not include AmeriCorps members.